

February 2, 2021

Dr. Schmiesing,

I am formally requesting to be off five working days beginning on March 22, 2021, and ending March 26, 2021, to attend my husband's annual company trip. I am requesting my four personal days for March 22nd, 23rd, 24th, and 25th, then need to take one deduct day on March 26th. Thank you for your time!

Respectfully,

A handwritten signature in black ink that reads "Robin Weininger". The signature is written in a cursive style with a large, stylized "R" and "W".

Robin Weininger
CIS IS teacher

RECEIVED
FEB 03 2021
CELINA CITY SCHOOLS